

Popham 400th

Minutes

May 24, 2007

Attendance:

Bill Murray, *Co-Chair*

Bill Perkins, *Co-Chair*

Jean Scott, *Fundraising*

Brian Murray, *Public Safety*

Janet Gilnack, *Popham Circle*

Caroline Hutchinson, *Popham Circle*

Steve Norris, *Website*

Bill Racine, *Treasurer*

Diane Racine, *Secretary*

Public Safety: Bill Perkins and Shelly Gilliam determined the safest bus stops for each of the four satellite parking lots. Large signs will be displayed to identify each lot. Vendors, musicians, volunteers, and local residents will have vehicle identification cards during the four-day celebration. Carpooling is encouraged whenever possible.

Brian Murray will meet with the Popham Beach Boat Owners Association to get authorization for additional electrical outlets on the pole near Fort Popham. Panda will install motion lights by the Popham Library, Popham Chapel, and Chapel House.

The Popham Circle suggested having maps available for each guest that identifies the location and time for each event.

Bill Perkins had a sample shirt, labeled with the words "Event Staff," which will be worn by all the volunteers.

The next meeting for the Public Safety Committee has been scheduled for June 27, 2007.

Advertising: 4,000 copies of the Popham 400th program of events will be distributed to Phippsburg residents and Popham friends as soon as possible. Additional brochures, designed by Jackie Oliver will be available at local bed & breakfasts, campgrounds, Sebasco Harbor Resort, etc.

Steve Norris will start adding details describing the scheduled activities on the Popham 400th website. He will also advertise the Popham Circle merchandise once he receives a detailed list of items, purchasing information, etc.

Program: Bill Perkins continues to keep in touch with Kathy Downing concerning the Phippsburg Elementary School Band for the opening and closing ceremonies. The BIW grandstand has no longer been reserved since the road to Fort St. George may not be repaired in time for the celebration. Bill Perkins thought that the Phippsburg Elementary School band risers, which are much smaller, would be sufficient.

We are still looking for a Saturday night band.

Fundraising: Bill Perkins and Jean Scott continue to mail solicitation letters to area business for contributions and/or sponsorships.

Insurance: The purchase of insurance must be settled as soon as possible so that Brian Murray can get a permit for use of state park property.

The next meeting of the Popham 400th Committee is scheduled for Thursday, June 7, 2007, at 7:00 PM, at the Popham Chapel House.

Respectfully Submitted,

Diane Racine, Secretary